

# Employment Application

An Equal Opportunity Employer

Please Print

Name \_\_\_\_\_ Date \_\_\_\_\_  
Last Middle First

Telephone \_\_\_\_\_ Social Security # \_\_\_\_\_

Present Address \_\_\_\_\_

Permanent Address \_\_\_\_\_

Emergency contact person \_\_\_\_\_ Emergency  
Phone \_\_\_\_\_

Position Applying For: \_\_\_\_\_ Salary Desired \_\_\_\_\_

Have you ever applied to or worked for Taylor Renovation & Construction before?

\_\_\_\_\_ If yes, when? \_\_\_\_\_

Do you have any friends or relatives working for Taylor Renovation & Construction?

\_\_\_\_\_ If yes, state name and  
relationship \_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work, as well as  
to job sites throughout the day (if position requires)? \_\_\_\_\_

Do you have a **Valid California Drivers  
License?** \_\_\_\_\_  
(A DMV printout will be required upon hire.)

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to  
live and work in this country? \_\_\_\_\_

Are you able to perform the essential functions of the job for which you are applying,  
either with or without reasonable accommodation? \_\_\_\_\_

If no, describe the function that cannot be  
performed \_\_\_\_\_

Have you ever been convicted of a criminal offense (felony or serious  
misdemeanor)? \_\_\_\_\_

If yes, state nature of crime(s), when and where convicted and disposition of the  
case. \_\_\_\_\_  
\_\_\_\_\_

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Are you at least 18 years old? \_\_\_\_\_  
(If under 18, hire is subject to verification that you are of minimum legal age.)

**Employment History** – List below all present and past employment starting with your most recent employer.

**Name of Employer** \_\_\_\_\_

Address \_\_\_\_\_  
–

Phone \_\_\_\_\_ Type of Business \_\_\_\_\_

Your position and duties \_\_\_\_\_

Date of employment: From \_\_\_\_\_  
To \_\_\_\_\_

Pay Rate \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

May we contact this employer for a reference? \_\_\_\_\_

**Name of Employer** \_\_\_\_\_

Address \_\_\_\_\_  
–

Phone \_\_\_\_\_ Type of Business \_\_\_\_\_

Your position and duties \_\_\_\_\_

Date of employment: From \_\_\_\_\_  
To \_\_\_\_\_

Pay Rate \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

May we contact this employer for a reference? \_\_\_\_\_

**Name of Employer** \_\_\_\_\_

Address \_\_\_\_\_

—

Phone \_\_\_\_\_ Type of Business \_\_\_\_\_

Your position and duties \_\_\_\_\_

Date of employment: From \_\_\_\_\_ To \_\_\_\_\_

Pay Rate \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

May we contact this employer for a reference? \_\_\_\_\_

Education, Training and Experience

<u>School</u>	<u>Name and Address</u>	<u># of years completed</u>	<u>Did you graduate?</u>
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High School

College

Vocational

Please Read Carefully, Initial Each Paragraph and Sign Below

\_\_\_\_\_ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_ I hereby authorize the company to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports, and any other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.



